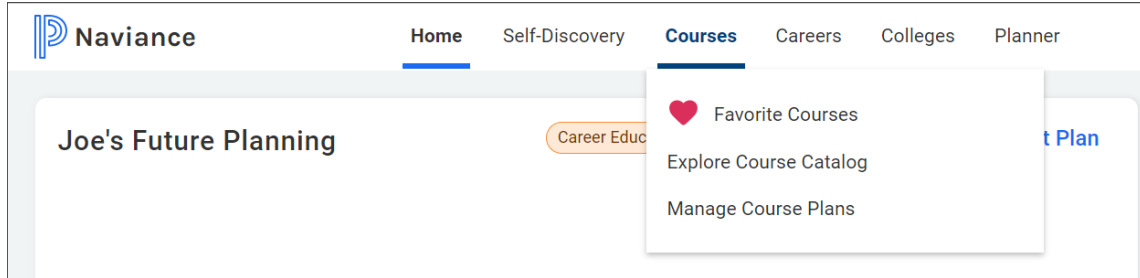


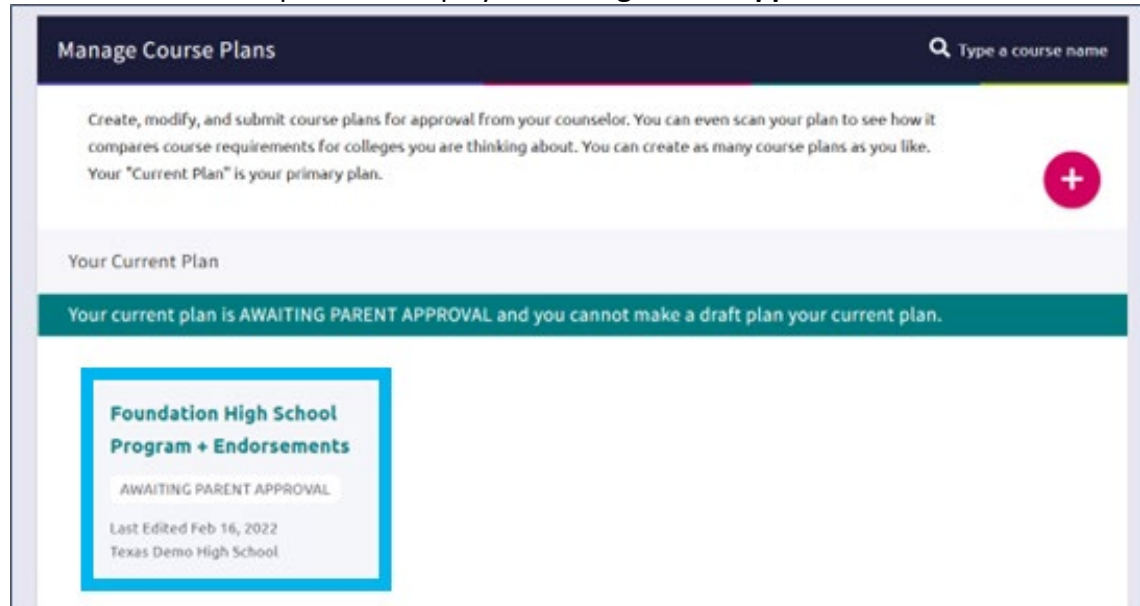
## Approving Course Plans Quick Guide

Parents and guardians can approve their student's course plans if required by the school or district.

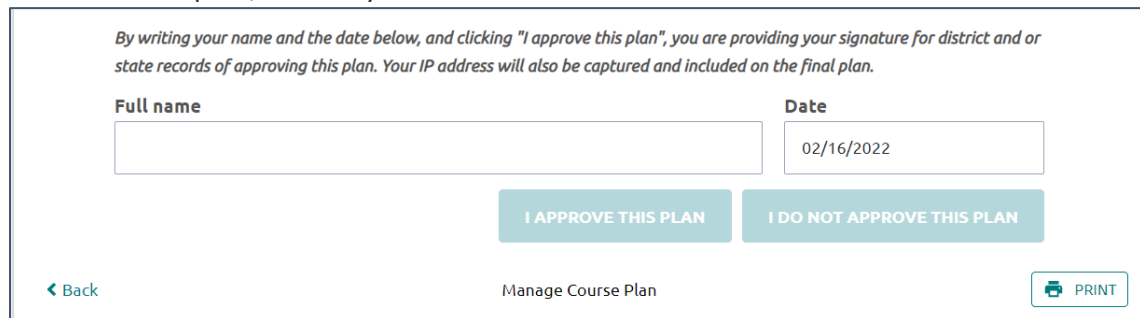
1. Navigate to **Courses**, and then select **Manage Course Plans**.



2. Select the course plan that displays **Awaiting Parent Approval**.



3. Review the course plan.
4. Enter your Full name to sign, and then click **I Approve This Plan**. If you do not approve the course plan, discuss your student's course selections with their counselor.



The screenshot shows the approval form. At the top, there is a disclaimer: 'By writing your name and the date below, and clicking "I approve this plan", you are providing your signature for district and or state records of approving this plan. Your IP address will also be captured and included on the final plan.' Below the disclaimer, there are two input fields: 'Full name' and 'Date'. The 'Date' field contains the value '02/16/2022'. Below the input fields, there are two buttons: 'I APPROVE THIS PLAN' and 'I DO NOT APPROVE THIS PLAN'. At the bottom left, there is a 'Back' button. At the bottom center, there is a 'Manage Course Plan' link. At the bottom right, there is a 'PRINT' button.

- To display a copy of the course plan, click **Documents Shared With Me** from the confirmation banner, select **Course Plans**, and then click **View** for the selected course plan.


*This course plan is APPROVED. You can no longer edit this plan.*

✓ Your decision to APPROVE this plan has been saved successfully and a printable copy has been saved to [Documents Shared With Me](#). ✕

Texas Demo High School

**Foundation High School Program + Endorsements** Status: APPROVED

(Current Plan)

Credits Required	Credits In Plan		Credits Still Needed	Credits Completed
26	29		0	15

- If the confirmation banner is not available, click **Print** to print the course plan.

*This course plan is APPROVED. You can no longer edit this plan.*

[← Back](#) [Manage Course Plan](#) 