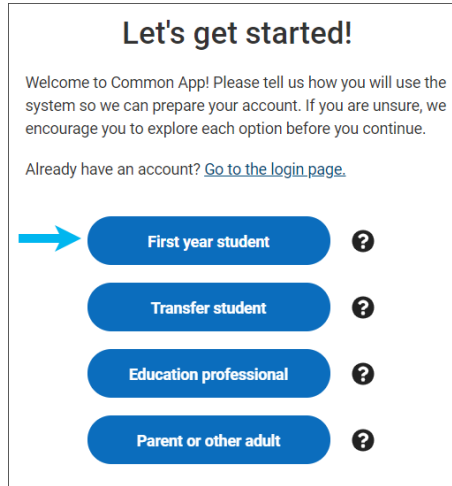


Common App Account Matching Quick Guide

Start this process on or after August 1.

1. Go to www.commonapp.org, click **Create an account**, and then select **First year student**.



Let's get started!

Welcome to Common App! Please tell us how you will use the system so we can prepare your account. If you are unsure, we encourage you to explore each option before you continue.

Already have an account? [Go to the login page.](#)

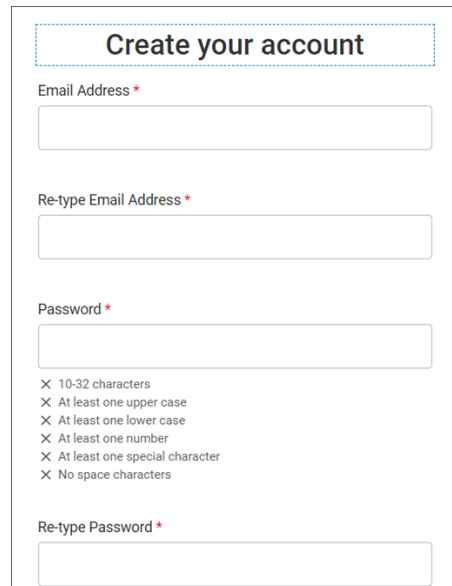
➔ **First year student** ?

Transfer student ?

Education professional ?

Parent or other adult ?

- Before you can match your Common App account in Naviance Student, you must set up your Common App account.
 - Students applying to college must create an account for a First-year student, even if their parents or guardians have already created an account for Parent or other adult.
2. Follow the prompts to set up your account credentials and create your account.



Create your account

Email Address *

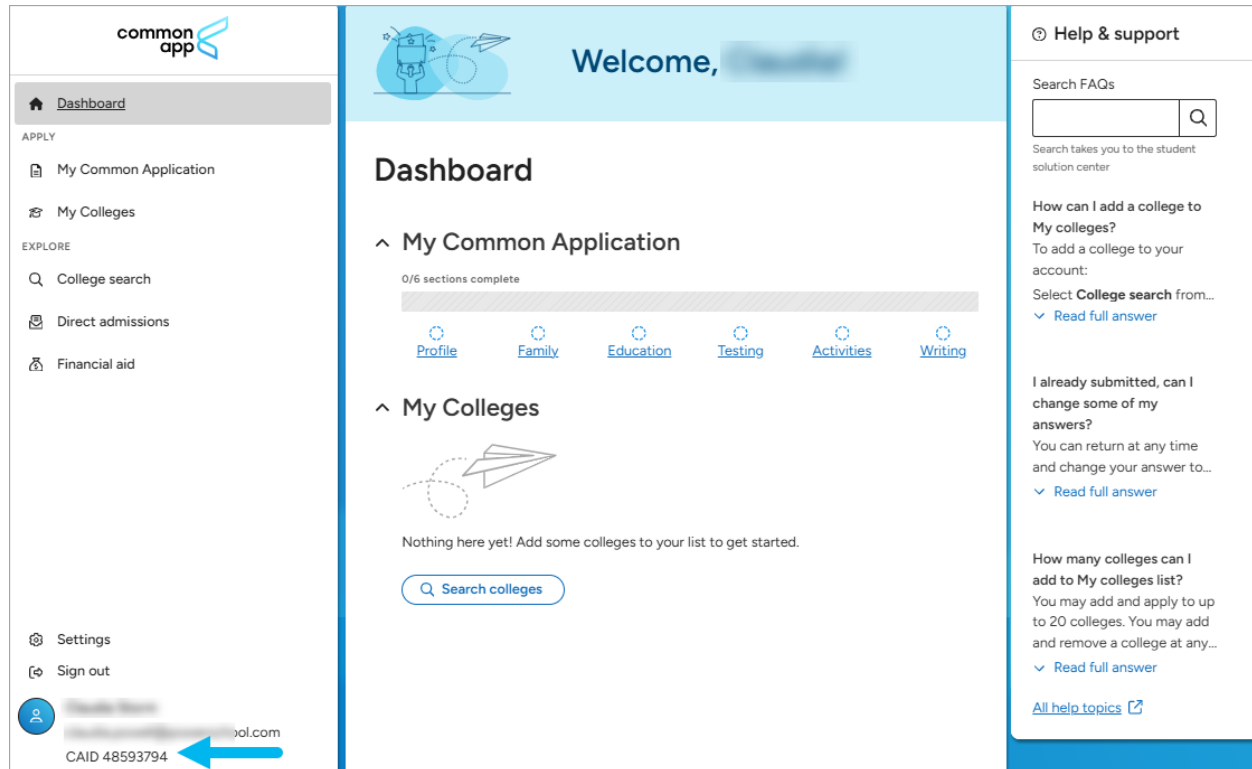
Re-type Email Address *

Password *

× 10-32 characters
× At least one upper case
× At least one lower case
× At least one number
× At least one special character
× No space characters

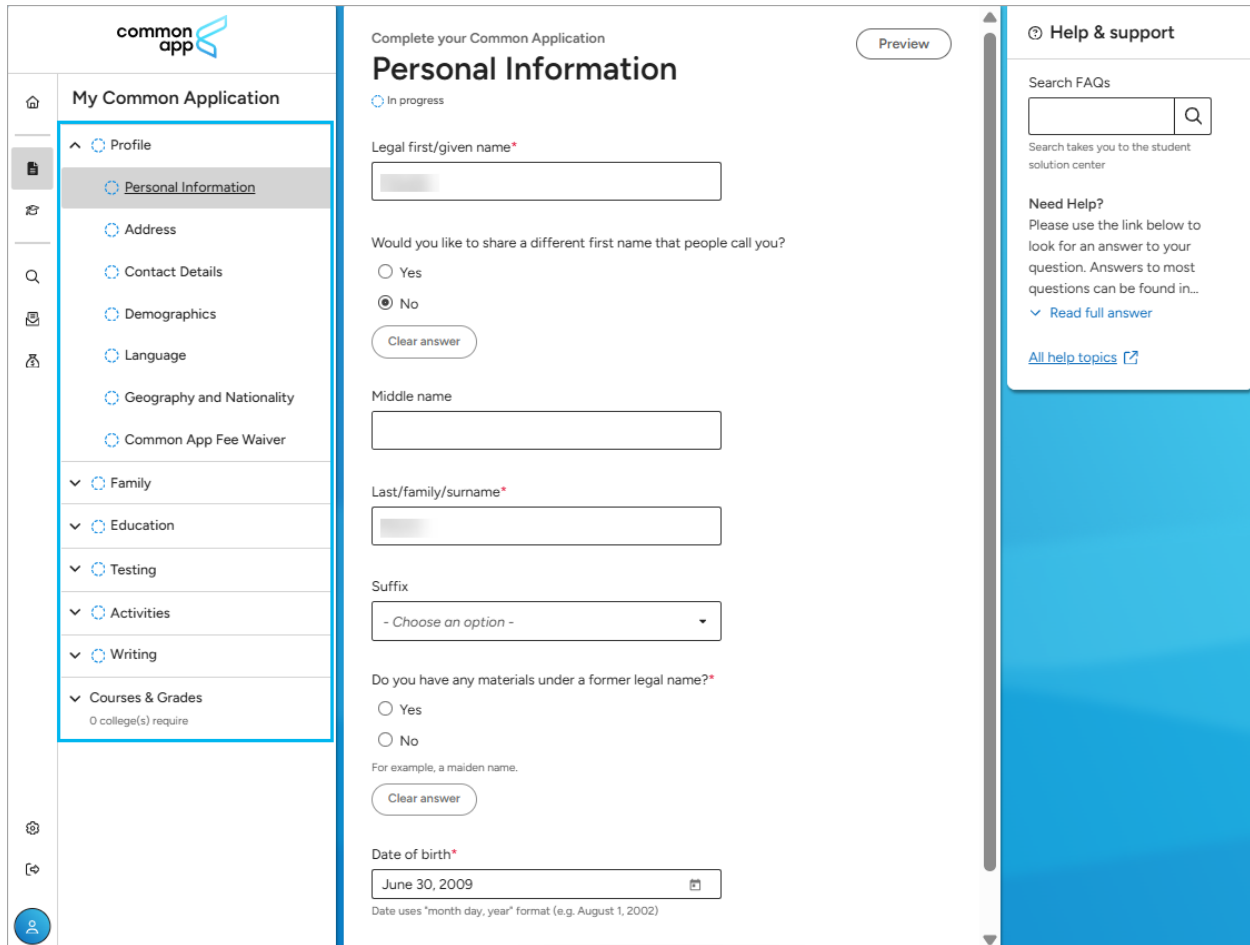
Re-type Password *

3. Review the dashboard. Your CAID number is at the end of the page.



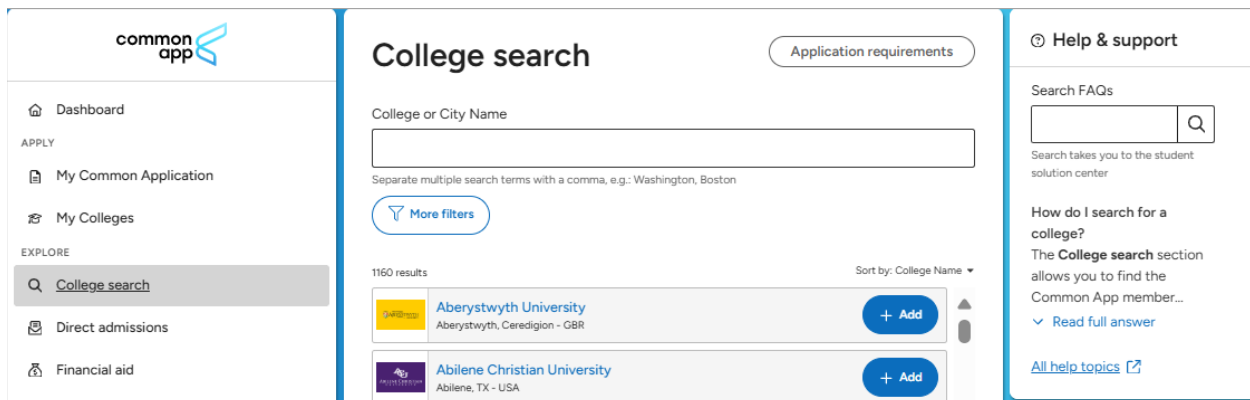
The screenshot shows the PowerSchool Common App dashboard. On the left is a sidebar with the 'common app' logo and navigation links: Dashboard (selected), My Common Application, My Colleges, College search, Direct admissions, Financial aid, Settings, and Sign out. The main content area is titled 'Welcome, [Name]' and 'Dashboard'. It features a progress bar for 'My Common Application' showing '0/6 sections complete' with links for Profile, Family, Education, Testing, Activities, and Writing. Below this is a section for 'My Colleges' with a paper airplane icon and the text 'Nothing here yet! Add some colleges to your list to get started.' and a 'Search colleges' button. At the bottom left of the main area, the user's email and 'CAID 48593794' are displayed, with a blue arrow pointing to the CAID number. On the right is a 'Help & support' sidebar with a search bar, a FAQ section titled 'How can I add a college to My colleges?', and a link to 'All help topics'.

- From the My Common Application dashboard, select **Profile** and enter information for all sections in the side navigation. Make sure you select the correct school's name in the Education section. Many high schools have similar names.



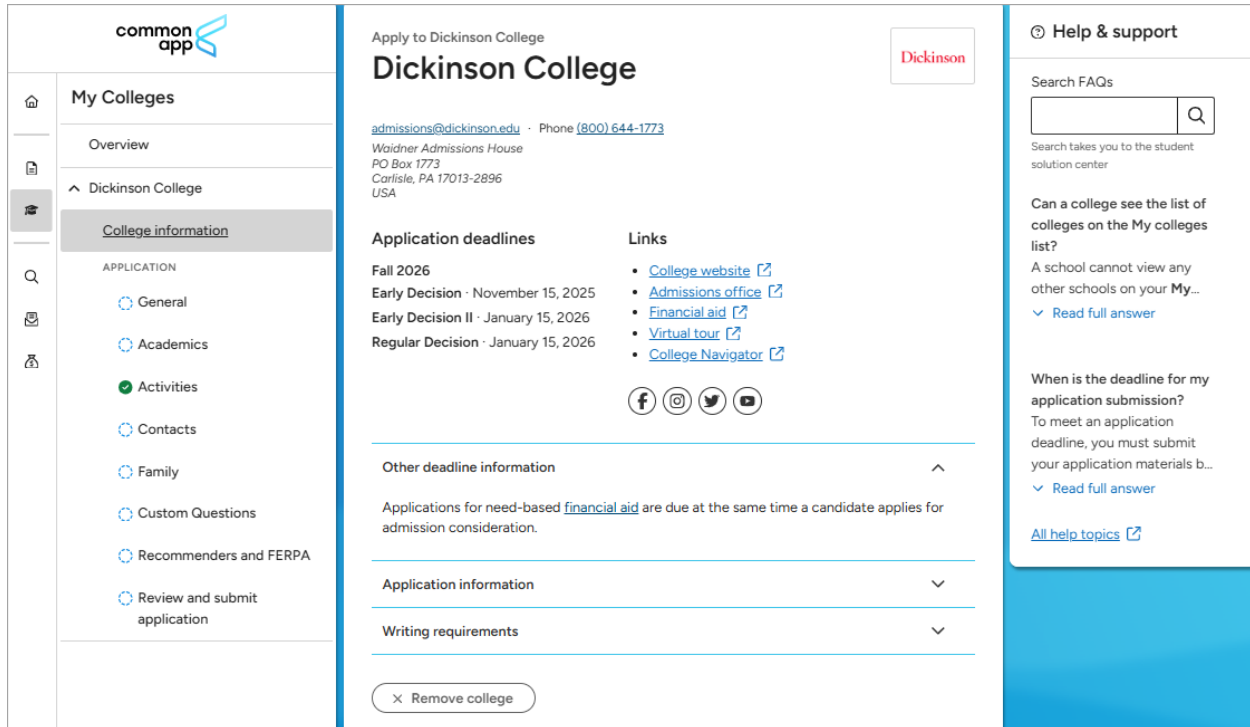
The screenshot shows the 'My Common Application' dashboard. The left sidebar contains a navigation menu with 'Profile' selected. The main content area is titled 'Complete your Common Application' and 'Personal Information'. It includes fields for 'Legal first/given name', 'Middle name', 'Last/family/surname', 'Suffix', and 'Date of birth'. There are also radio buttons for 'Would you like to share a different first name that people call you?' and 'Do you have any materials under a former legal name?'. A 'Preview' button is in the top right. A 'Help & support' sidebar is on the far right.

- From the My Colleges section of the dashboard, select **Search colleges** and add at least one college. You cannot complete the FERPA release without having at least one college on your list.



The screenshot shows the 'College search' section. The left sidebar has 'College search' selected under the 'EXPLORE' section. The main content area has a search bar for 'College or City Name' and a 'More filters' button. Below the search bar, it shows '1160 results' and a list of colleges, including 'Aberystwyth University' and 'Abilene Christian University'. Each college entry has an '+ Add' button. A 'Help & support' sidebar is on the far right.

6. Select **My Colleges** to review the contact information, deadlines, and more for each college on your list.



common app

Apply to Dickinson College

Dickinson College

admissions@dickinson.edu · Phone (800) 644-1773
Waldner Admissions House
PO Box 1773
Carlisle, PA 17013-2896
USA

Application deadlines

Fall 2026
Early Decision · November 15, 2025
Early Decision II · January 15, 2026
Regular Decision · January 15, 2026

Links

- [College website](#)
- [Admissions office](#)
- [Financial aid](#)
- [Virtual tour](#)
- [College Navigator](#)

Other deadline information

Applications for need-based [financial aid](#) are due at the same time a candidate applies for admission consideration.

Application information

Writing requirements

[X Remove college](#)

Help & support

Search FAQs

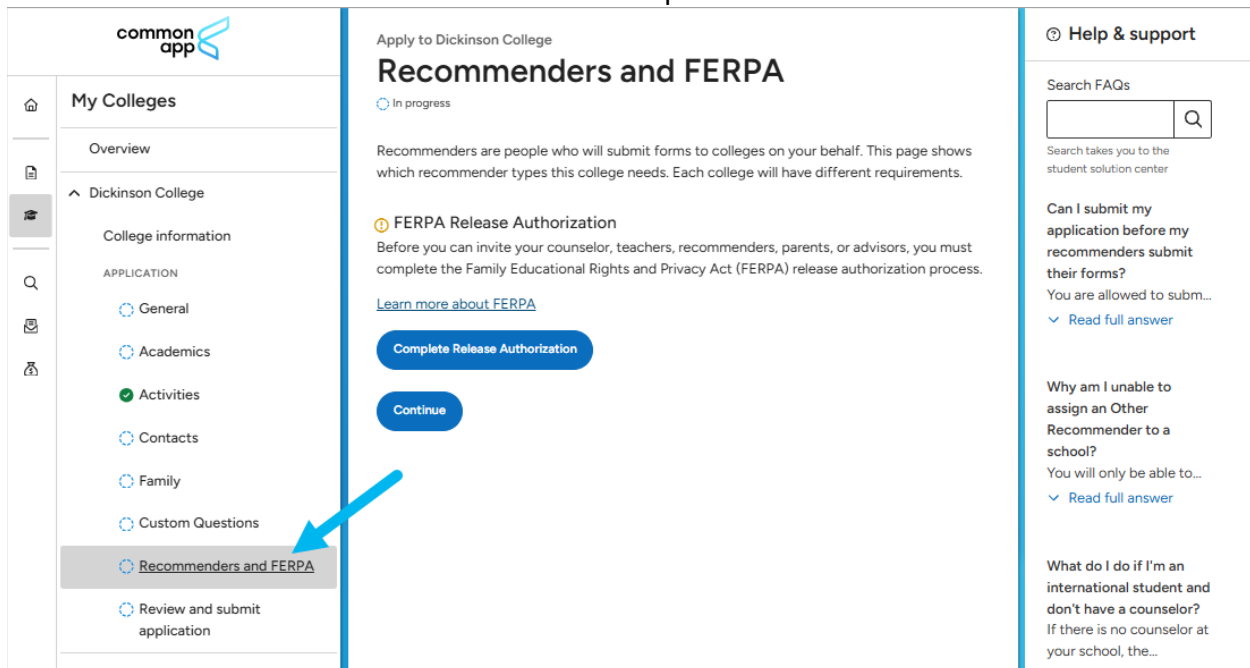
Search takes you to the student solution center

Can a college see the list of colleges on the My colleges list?
A school cannot view any other schools on your My...
[Read full answer](#)

When is the deadline for my application submission?
To meet an application deadline, you must submit your application materials b...
[Read full answer](#)

[All help topics](#)

7. Select **Recommendors and FERPA** and complete the FERPA release authorization.



common app

Apply to Dickinson College

Recommendors and FERPA

[In progress](#)

Recommendors are people who will submit forms to colleges on your behalf. This page shows which recommender types this college needs. Each college will have different requirements.

FERPA Release Authorization

Before you can invite your counselor, teachers, recommenders, parents, or advisors, you must complete the Family Educational Rights and Privacy Act (FERPA) release authorization process.

[Learn more about FERPA](#)

[Complete Release Authorization](#)

[Continue](#)

Help & support

Search FAQs

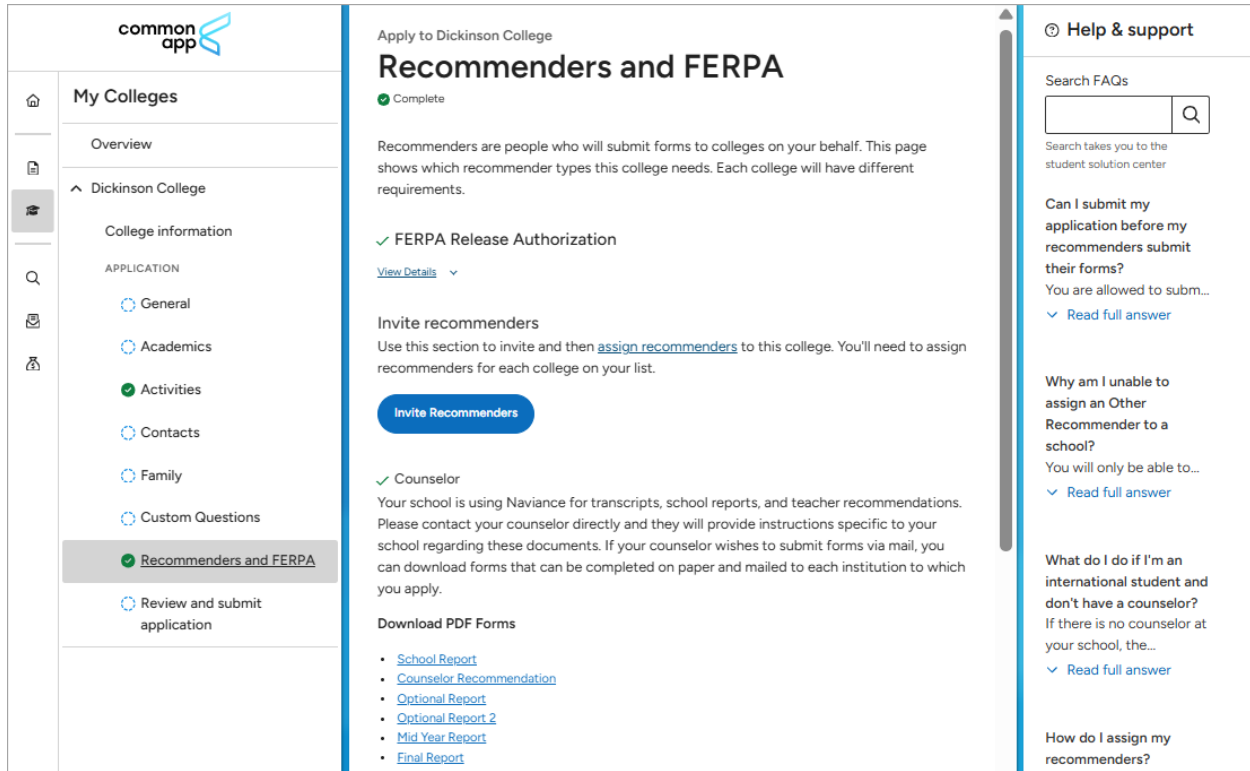
Search takes you to the student solution center

Can I submit my application before my recommenders submit their forms?
You are allowed to subm...
[Read full answer](#)

Why am I unable to assign an Other Recommender to a school?
You will only be able to...
[Read full answer](#)

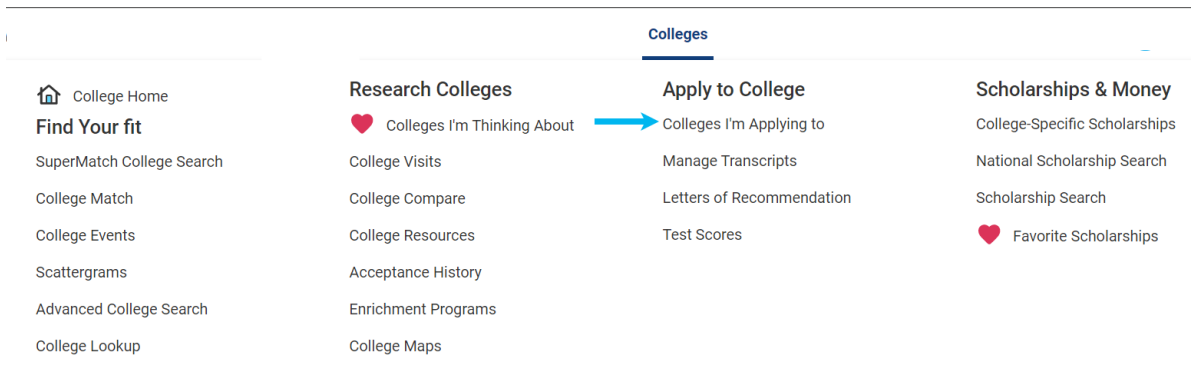
What do I do if I'm an international student and don't have a counselor?
If there is no counselor at your school, the...
[Read full answer](#)

8. Review the Recommenders and FERPA Information. You will invite counselors and teachers from Naviance Student. Download PDF forms from here if needed.



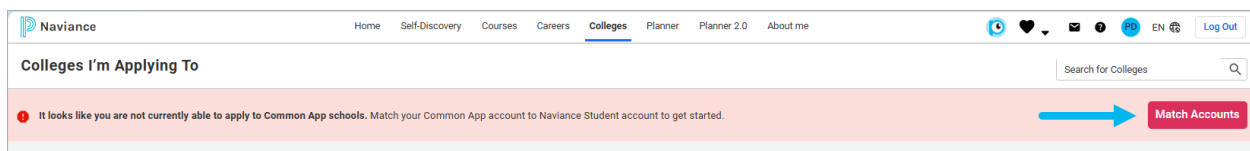
The screenshot shows the 'common app' interface for Dickinson College. The main heading is 'Recommenders and FERPA' with a 'Complete' status. It explains that recommenders submit forms on the student's behalf. A 'FERPA Release Authorization' section is marked as complete with a 'View Details' link. The 'Invite recommenders' section instructs the user to assign recommenders and includes an 'Invite Recommenders' button. A 'Counselor' section notes that the school uses Naviance and provides instructions for submitting forms via mail, with a link to download PDF forms. The 'Download PDF Forms' section lists links for School Report, Counselor Recommendation, Optional Report, Optional Report 2, Mid Year Report, and Final Report. A 'Help & support' sidebar on the right contains a search bar and several FAQ links.

9. Log in to Naviance Student, select **Colleges** and choose **Colleges I'm Applying To**.



The screenshot shows the 'Colleges' page in Naviance Student. The 'Colleges' tab is selected. The page is divided into four columns: 'College Home' (with links like Find Your fit, SuperMatch College Search, etc.), 'Research Colleges' (with links like Colleges I'm Thinking About, College Visits, etc.), 'Apply to College' (with links like Colleges I'm Applying to, Manage Transcripts, etc.), and 'Scholarships & Money' (with links like College-Specific Scholarships, National Scholarship Search, etc.). A blue arrow points from 'Colleges I'm Thinking About' to 'Colleges I'm Applying to'.

10. Click **Match Accounts**.



The screenshot shows the 'Colleges I'm Applying To' page in Naviance Student. At the top, there's a navigation bar with links like Home, Self-Discovery, Courses, Careers, Colleges, Planner, Planner 2.0, and About me. Below the navigation bar, there's a search bar for colleges. A red banner at the bottom states: 'It looks like you are not currently able to apply to Common App schools. Match your Common App account to Naviance Student account to get started.' A blue arrow points to a 'Match Accounts' button.

11. Sign in to your Common App account with the email and password you used to create your Common App account.

We know there is a lot of uncertainty surrounding the ongoing situation with the Coronavirus. The Common App team is here to support you, as always, 24/7/365, and you can reach us at recovery@commonapp.net.

Connect your Common App

First year student? Great! Enter your email and password below to sign in, or [create an account](#) to get started.

* Indicates required fields.

Email *

Password *

[Forgot password?](#)

Sign in

Need help?
[Visit the Applicant Solutions Center.](#)

sign-in

12. Review the information, select I agree, and then click **Connect** to match your accounts.

Hi, [Name]

By checking the box below you will enable to access certain information from your Common App account that is necessary for integration and processing.

If you authorize this connection, you will be granting permission to to:

- See the status of your applications and recommendations
- View additional Common App data in order to support submitting recommendations on your behalf

☐ I agree *

Cancel **Connect**

- Colleges from your Common App account are automatically added to your Colleges I'm Applying To list in Naviance Student.
- Request transcripts for your Common App colleges according to your high school's instructions.